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 རྒྱལ་གཞུང་གི་གཞིགས་སྐྱོད་ཚོགས་པ།
 ROYAL GOVERNMENT OF BHUTAN
 ROYAL CIVIL SERVICE COMMISSION



RCSC/HRDD-14.1/2017/974

August 28, 2017

Director
 Royal Education Council
 Paro

Sub: Approval of HR Plan under the Gol- PTA Fund

Sir,

This is in reference to REC's letter No. REC/HR/2016-2017/1242 dated July 20, 2017 regarding the submission of the HR plan for the FY 2017-18 under the Gol- PTA fund. In this regard, the RCSC has reviewed and approved the following HR plan based on the justification submitted:

Sl. No	Course Title	Target Participants	Duration	Location	Tentative date	Remarks
1	Curriculum Design and Development	Curriculum Developers	1 month	India/ Bhutan	February 2018	
2	Office Management	Secretariat staff	1-2 weeks	Bhutan*		*This training can be conducted in-country. Therefore the venue has been changed to in-country. The agency to refer and align with RIM calendar for conducting the training.

Therefore, as informed earlier vide our letter No. RCSC/HRDD-14.1/2017/4160 dated May 3, 2017, the agency is requested to immediately upload the enclosed approved HR plan on your website for information and reference.

For your information, the available Gol-PTA fund for REC for this FY is Nu. 1.6m. Therefore, the agency is requested to rationalize the duration, target participants and venue of the training keeping into consideration the availability of the total budget. Please note that no additional fund will be approved since the budget available with RCSC has already been earmarked and allocated to respective agencies.

The agency must ensure the implementation of all training under Gol-PTA fund to be completed on or before 15th May 2018 for proper closing of accounts since this is the final project year under the

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H20
 For info
 REC, PARO
 DATE OF RECEIPT: 05/08/2017
 RECEIVED BY: Chimi Dema
 5/9/17



དཔལ་ལྷན་འབྲུག་གཞུང་།
རྒྱལ་གཞུང་གི་གཞིགས་ལྷན་ཚོགས།
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11th FYP. In addition, please note that the request for fund form must be submitted to RCSC before three weeks of the implementation of the training for the timely release of the fund. The Agency must also submit the following reports within 3 weeks after the implementation of the training:

- Training Report
- Evaluation Report
- Expenditure Report and PEMS generated report duly signed

This is submitted as per the decision of the 21st Fund Awarding Committee meeting held on August 3, 2017.

For any further clarification, please contact RCSC focal officer at 322491 (223) or email at tsheringc@rcsc.gov.bt/rlhamo@rcsc.gov.bt/passangw@rcsc.gov.bt.

With best regards,

Yours sincerely,


(Kesang Deki)
Commissioner

Cc:

- 1 HRO, REC, Paro for information and necessary action