



## Invitation for Expression of Interest

As a part of ongoing effort to keep our schoolbooks relevant and up-to-date, the Royal Education Council (REC), Paro, is planning to carry out the following two activities:

**Package 1: English readers for classes II and III**

**Package 2: Reference books on Environmental Science for classes XI and XII**

1. Package 1 is aimed at selecting and recommending 10 best available readers for inclusion in prescribed book list for primary schools (long term). Package 2 is one-time purchase of reference books for 110 schools.
2. The two packages are distinct and shall require separate Expression of Interest (EOIs), if you participate in both, in two **sealed envelopes**.
3. The EOIs are open to both local and international firms/suppliers/publishers.
4. You will be required to submit the duly signed original of your EOI letter on your firm or company's letterhead.
5. Each EOI must provide a **duly signed list of books** you are submitting along with **proposed prices** as follows:
  - Prices for Package 1 shall be inclusive of **CIF to schools**.
  - Prices for Package 2 shall be inclusive of **CIF to REC, Paro**.
6. Prices deemed high for selected books shall be subject to negotiation.
7. Each EOI must be accompanied by the following documents/items:
  - Copy of valid publishing license if submitting your own published books or representing for authors.
  - Copy of valid tax license and tax clearance certificate if participating as suppliers for outside publications.
  - **THREE** copies of each book.



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Royal Education Council  
Paro : Bhutan



8. REC shall accept published books only. Photocopied or printed manuscripts, or stapled or spiral-bound books will NOT be accepted.
9. You must fully complete and return the included **Printing Specification Form** for each book for the purpose of assessing and deriving the final prices.
10. The EOI should be addressed to:  
Instructional Media Division  
REC, Shari, Paro
11. The document/package must be submitted **no later than 4 PM on the closing date of 20 December 2017**. Late submissions will NOT be accepted.
12. The books shall be evaluated based on the set of technical (subject-related) criteria developed by REC. REC does not bind itself to accept the lowest price – it is only one of the many criteria.
13. The decision of the evaluation shall be communicated individually. Non-selected books shall be duly returned to the firm.
14. REC reserves the right to cancel the present EOI in its entirety or partially, without defraying any cost incurred by a firm in submitting their EOI.

(Chief Program Officer)  
Instructional Media Division  
REC, Paro

## Printing Specification Form

Book Title	Author(s)	Publisher	ISBN	Paper Weight		Cover Lamination		Other Details (if any)
				Cover (gsm)	Inside (gsm)	Yes	No	
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								

Signature: \_\_\_\_\_

Office Seal

Date: \_\_\_\_\_