CAPSD/DSE/IT/8/2007/ 9464   9 May 2007

CIRCULAR

Re: Enhancement of IT Literacy Programme in Schools

To prepare students to live in a global information-based society, students must learn to become discriminating consumers and skilled creators of information. They must learn to manage and retrieve information, think analytically and creatively, solve problems, and communicate effectively. Information technologies present schools and teachers with such an opportunity to improve student learning.

The initial focus of the IT literacy programme will be teaching students to learn to use the technology. The goal, however, should be in making them proficient in using the technology as an enabling tool to enhance their own learning. In an effort towards realizing this goal, CAPSD has developed a booklet *Computer Literacy: A Guideline for Schools* for use in all schools, especially in higher and middle secondary schools.

Use the guideline to plan IT literacy programme in your school. As evident from the term *guideline*, it only provides the broad basis and structure for planning literacy courses. The actual content, scope and implementation strategy will differ from one school to another. The use of the guideline is to maintain uniform competency standard across all schools.

It is imperative that the IT teacher read and understand this guideline before planning school IT literacy programme. Schools are instructed to make concerted efforts in making fuller use of computers, and making them more accessible to students.

(Tshewang Tandin)
DIRECTOR

CC:
1. Hon'ble Secretary, Ministry of Education, Thimphu for kind information
2. Secretary, Bhutan Board of Examinations, Ministry of Education, Thimphu
3. Chief EMO, EMSSD, DSE, Ministry of Education, Thimphu for monitoring the use of computers in schools, and for regular status reports
4. All Principals, Higher and Middle Secondary Schools for implementation
5. All DEOs for further distribution to all LSS, PS and CPS equipped with computers
6. Chief CO, CAPSD, DSE, Ministry of Education, Paro for necessary follow-up action
7. Office copy