

# TERMS OF REFERENCE (TOR) FOR THE EVALUATION OF THE CURRENT DZONGKHA CURRICULUM

## 1 Context of the Study

The current Dzongkha curriculum from classes PP to XII was revised and implemented since 2007. In order to meet the new standards and learning outcomes outlined in the framework, the Dzongkha curriculum was revised and implemented accordingly. The materials for the curriculum were selected and activities written in a series of Writers' Workshop involving educators from within the country. Curriculum implementation happened thus:

Classes IX-XII 2008  
Classes IV-VIII 2010  
Classes PP-III - 2007

Considering the curriculum review process cycle (as given in the RECOF) and the fact that no major review has taken place since its implementation, it is highly time that the current Dzongkha curriculum is reviewed to understand the quality, implementation practices and impact on students learning.

## 2 Scope of Work

This study will provide the evaluation of the current Dzongkha Curriculum implemented in schools of Bhutan. The evaluation will be carried out to assess the relevancy and effectiveness of the Dzongkha curriculum and its implementation in schools.

The study will explore the following key questions:

### **Key research questions to be addressed**

#### ***A. Relevancy of the curriculum***

- a) To what extent are the current curriculum materials appropriate for achieving the set benchmarks of the Dzongkha curriculum?
- b) How are the current pedagogies and strategies relevant in the implementation of the curriculum?
- c) In the specific curriculum areas, how relevant are the assessment tools in evaluating the student learning outcomes?

#### ***B. Effectiveness of the curriculum implementation***

- a) To what level are students of all the key stages able to achieve the learning outcome standards of the framework?
- b) How effectively are pedagogies implemented by teachers in maximizing learning in students?
- c) How effective are the assessment tools in assessing students learning outcomes?

## 3 Description of the assignment

Under the direction of the Royal Education Council (REC), the consultancy firm/s will develop and agree

to the scope and delivery of this work, taking into account various stakeholders and most importantly the time frame within which the work must be completed. Specific tasks must include:

3.1 *Preparation and submission of the detailed technical and financial proposals*

- 3.1.1 Write up for key research stages (literature review, methodology, data analysis, report writing) detailing the how, when, where and who.
- 3.1.2 Timeframe for key research stages (it is anticipated that the data collection should be completed latest by October 2019).
- 3.1.3 The breakdown for key research stages.

Activities with detailed write up	Timeline
1. Literature Review 2. Methodology -Instrumentation -Data Collection -Data Analysis 3. Report Writing	

- 3.2 The technical proposals will be evaluated first and then financial proposals the next. However the bidder(s) must submit the technical and financial proposal at the same time in separate envelop and need to mark as confidential. The work will be awarded to the firm/consultant who have quoted the lowest amount.
- 3.3 The final report of the study should be submitted to the REC including:
  - 3.3.1 Detailed write-up on all key research stages.
  - 3.3.2 Findings and recommendations should be in context of the literature reviews and the results of the study.
  - 3.3.3 All the results should be in proper format using set international standards.
- 3.4 The final report should be edited and proof read.
- 3.5 The final report submitted should be approved by REC for the remuneration.
- 3.6 All the documents, data and soft copies of all nature produced from the study shall remain the property of REC.
- 4 Submit valid trade license and other relevant documents.

The work will be undertaken in consultation with REC, teachers, students of different schools across the country including select private schools and other relevant stakeholders. The consultancy will draw on perspectives and aspirations of the various stakeholders about the current Dzongkha curriculum including the opportunities and challenges related to it.

**4 Duration**

It is anticipated that the consultancy firm will complete and submit the final report by 17<sup>th</sup> February 2020.

**5 Reporting and Management Arrangements**

REC will directly supervise the Consultant, who will work in close collaboration with the schools of Ministry of Education (MoE) and other relevant stakeholders in the preparation and implementation of

this work.

To that end, the reporting will also include:

- 5.1 Submitting and discussing the work for each key research stage with REC before proceeding to the next stage.
- 5.2 REC shall take the responsibilities of obtaining administration approvals from the concerned authorities and stakeholders.

## **6 Qualifications, Skills and Experience**

The consultancy firm should submit the following details:

- 6.1 List of areas and sub-areas of expertise.
- 6.2 Proposed team leaders.
- 6.3 Number of staff.
- 6.4 Work experience with validation from the clients.
- 6.5 Full computer literacy.
- 6.6 Proven capacity to supervise and coordinate all administrative and technical aspects of the consultancy.
- 6.7 Excellent written and spoken Dzongkha.
- 6.8 Demonstrated ability to work in a multicultural environment and establish harmonious and effective relationships.
- 6.9 Experience in undertaking similar assignments.
- 6.10 Detailed CVs including records on personal qualifications, past experience in similar projects/assignments and concrete obtained outputs.
- 6.11 At least 3 references.
- 6.12 A letter of undertaking for this work, demonstrating an understanding of the requirements, timeline and outputs.
- 6.13 Any other pertinent documents.

### **Surveyor**

The surveyor shall have a minimum of bachelor's degree in the relevant fields. A prior experience in conducting public consultations and social & environmental impact assessments shall be preferable. He/she shall assist relevant public consultations, data compilations and preparation.

**The deliverables of the project include:**

<b>Deliverable</b>	<b>Description</b>
Work Plan	Submit detailed work plan in keeping with the proposed methodology
Milestone 1	At the end of the 1 <sup>st</sup> Milestone following aspects shall be completed and submitted in a form of a report: <ul style="list-style-type: none"><li>● <b>Literature Review</b></li></ul>
Milestone 2	At the end of the 2 <sup>nd</sup> Milestone following aspects shall be completed and submitted in a form of a report: <ul style="list-style-type: none"><li>● Survey questioners</li></ul>
Milestone 3	Submission of the Draft project report
Milestone 4	A presentation on the project report
Milestone 5	Submission of the final Project report in hard (10 copies) and an electronic copy (in pen drive).